

VOLTA RIVER AUTHORITY

REQUEST FOR EXPRESSION OF INTEREST

SUPPLY, INSTALLATION AND COMMISSIONING OF CENTRALIZED AIRCONDITIONERS AND ELEVATOR

The Volta River Authority (VRA) intends to outsource the contract for the Supply, Installation and Commissioning of Centralized Air Conditioners and an Elevator at the Hydro Generation Department at Akosombo.

A. The VRA now invites eligible Service Providers, Companies or Organisations to indicate their interest in providing the following services:

1. Supply, installation and commissioning of Centralized Air Conditioners at the Directorate Building offices of the Hydro Generation Department, Akosombo with Package.

No. VRA/EOI/HGD/B/74234

2. Supply, Installation and Commission of an Elevator at the Power House of the Generating Station, Akosombo with Package No. VRA/EOI/HGD/B/74227.

B. Interested Service Providers, Companies or Organisations must provide separate Expression of Interest (EOI) for each work with the following mandatory requirements and other additional information listed below:

A. Mandatory Requirements:

1. Name of Company and Ownership structure
2. Nature of Core business
3. Statement of capable Technical staff to execute work (ie, Engineers, Technician Engineers, Artisans, Labourers etc)
4. Client references (to include at least 5 major/similar services executed in the past 3 years. Documentary evidence covering name of client, nature of work and capacity, value, year executed etc. must be provided).
5. Valid Business Registration and Incorporation Certificates
6. Valid Tax Clearance Certificate
7. Valid SSNIT Clearance Certificate
8. Site visit to inspect existing facility (Contact: The Director, or Plant Manager, Hydro Generation Department, Akosombo). Visit will be allowed on Mondays, Wednesdays & Fridays, 10.00am to 3.00pm from February 8, 2017 to March 10, 2017 NB: Bidders shall sign a Register as evidence of visit.
9. For non-Ghanaian companies or organizations, equivalent documents from their respective countries are acceptable.

B. Other Requirements

The EOI Must:

1. Indicate availability of appropriate logistics that would be required to accomplish the project successfully.
2. Include a summarized technical proposal indicating the work and time schedules to be employed in executing the work.
3. Include a proposal for training of staff during installation, commission and handover.
4. Include a Technical Proposal for after-sales services and the spare parts backup for at least two (2) years after the Warranty and Defects Liability period.

NOTES:

1. Selection/shortlisting of suppliers, companies or organizations will be in accordance with the requirements stated in (A and B) and as set out in the Public Procurement Act 2003, (Act 663) as amended in 2016, (Act 914).
2. One (1) original and two (2) copies of each EOI, in Sealed Envelope clearly marked with the right Package No. shall be submitted.
3. A submission form must be signed at the time the EOI is submitted by a representative of a company or organization.
4. Only shortlisted Entities will be invited for the second stage of the procurement process (Request for Proposal) leading to a final selection of the successful Company or Organisation.
5. Interested Supplier, Company or Organisation may obtain further information at the office of the Director, Hydro Generation Department, Directorate Building, Akosombo from 8.00 am to 3.00 pm each working day, from February 8, 2017 to March 10 2017.

6. The submission of Expression of Interest must be signed, sealed, and clearly marked "EXPRESSION OF INTEREST" for:

A. SUPPLY, INSTALLATION AND COMMISSION OF CENTRALIZED AIRCONDITIONERS

Package No. VRA/EOI/HGD/B/74234

B. SUPPLY, INSTALLATION AND COMMISSION OF ELEVATOR

Package No. VRA/EOI/HGD/B/74227 and

must be addressed to the address below:

**THE DIRECTOR
PROCUREMENT DEPARTMENT
VOLTA RIVER AUTHORITY
TEMA**

And delivered to:

The Office of the Director, Room # 001, Procurement Department, Volta River Authority, Located 2 Kilometers off Tema Motorway Roundabout to Aflao Road, (Close to the Tema Steel Works) by 12.00 noon local time on **March 16, 2017**.

Late submissions of Proposals shall not be accepted.

Enquiries: Interested Providers may obtain further information from the addresses above and on:

Telephone Nos. 233-0303-936162 / 233-0302-218540

Email: secprd@vra.com